

**Centinela Valley Union High School District
Leuzinger High School**

MINUTES of SSC ELAC SPAC Meeting

Meeting Date: May 10, 2017

Member	Role (include position: President, etc.)	Present?
Erik Hendricks (EH)	Teacher, Chair	Y
Noel Dequina (ND)	Teacher	Y
Norma Navarro (NN)	Parent	N
Edith Navarro (ED)	Student	Y
Dr. Shakira Holt (DSH)	Teacher	N
Deborah Anderson (DA)	Parent	N
Dr. Pam Brown (DPB)	Principal	Y
Melinda Pitts (MP)	Parent	Y
Tiahna Barmore (TB)	Student	Y
Strawn Holmes (SH)	Teacher	N
Kevin (K)	Student	N
Yamilet Panduro	Classified	N
Non-Member	Role (include who representing: ELAC, SPAC, etc.)	Present?

(Check **Agenda Items** covered at this meeting and reflected in minutes.)

SSC Responsibilities		ELAC Responsibilities		SPAC Responsibilities	
	1A. School Plan Development – Data Analysis & Needs Assessment		2. EL Program		8. Title I Requirements
	1B. School Plan Development – School Goals & Improvement Activities		3. EL Needs Assessment		9. Parent Involvement Policy – Development & Distribution
X	1C. School Plan – Evaluation		4. R30 Language Census		10. Home-School Compact – Development & Distribution
X	1D. School Plan Budget		5. School Attendance		11. Title I Programs
X	1E. School Plan Approval		6. Training – Legal Advisory Responsibilities		12. Student & Parent Programs
	1F. Election of SSC Roles		7. Election of DELAC member(s)		13. Academic Standards & Assessments
					14. Training – Helping children improve achievement
					16. Safety Plan
JOINT Responsibilities			15. Uniform Complaint Procedures (UCP)		

I. Welcome & Introductions

Mr. Hendricks, SSC Chair, called the meeting to order at 5:10 p.m. and welcomed everyone in attendance.

II. Changes/Additions to Agenda

No changes or additions

III. Approval of Minutes

1. Request to put initials after names in above.
2. DPB motioned to approve minutes

- a. 2nd by ND
- b. Voted – all in favor of approving minutes from April 2017, with no abstentions.

IV. Public Comments

The following is a summary of discussion/action(s) taken on the above-checked items:

No public comment.

V. Old Business

The following is a summary of discussion/action(s) taken on the above-checked items:

1. Approval of Feb 2017 meeting minutes

- a. After team review minutes from Feb 2017 meeting, DPB motioned to approve.
 - i. 2nd by EN
 - ii. Voted – all in favor of approving minutes from Feb 2017, with no abstentions.

VI. New Business (list here all of the items listed on the agenda and then provide

The following is a summary of discussion/action(s) taken on the above-checked items:

1. SPSA Evaluation

- a. Team evaluated the SPSA.
 - i. DPB explained that Goal 3 was modified from just PD to include Technology training.
 1. Teachers will need addition training to support the use of technology in classroom. Site is going 1 to 1 with technology next year.

ND: Will the entire school be 1 to 1 next year?

DPB: Only 9th grade will be 1 to 1 next year, but all teachers will need to be trained.

2. Reduce class sizes for all 9th and 10th grader intervention classes.
3. Goal 3 is still sort of pending as we wait for the instructional coaches for data. Since we had several new teachers that needed support with DII as they are new to teaching.

2. Review Budget

- a. Team reviewed the budget as it was presented by DPB.
 - i. Avid will be budgeted for 2 less tutors.
 - ii. Reallocating grading conference funding. Instead we will invite speaker to site to train. \$8000 will be reallocated when contract is made with presenter.
 - iii. AP Saturday sessions was over budgeted. Only \$6.5K was used this year.
 - iv. Explained what Alternate Support Allocation means
 1. Support offered by the school to students outside the instructional school classroom.
 2. Peer tutors: started strong this first year, but faded quickly. For next year we will have plan to have teachers be active in ensuring students attend consistently.

MP: I noticed tutors haven't been able to help with certain content.

DPB: In the media center there is Ms Hollaway or her content teacher. But availability for the pay that Title 1 Funds offer makes it very hard to find a well versed tutor.

EH: How are estimated over budgeted funds going to be used?

DPB: That is what SSC will determine next year. Remember the budget is a 'living' document that changes depending on various things. Once we make a contract with the presenter for and PD we need, the budget will be adjusted.

- v. EH Motioned to Vote to approve Budget
- vi. 2nd by EN
 - 1. Voted – all in favor of approving Budget, no abstentions.

3. SPSA Approval

- a. DPB explained the SPSA measures
 - i. Goal 1 – School will be measured by SBAC data.
 - 1. SBAC math was low due to kids not being exposed to test and type of testing. Next year students will be taking SBAC for 2nd time. 10th grade students and teachers will be important in this improvement.
 - ii. Goal 2 – Trying to improve percent of students using school wide supports. Currently 33 % of students aren't in AVID or Academy. Data will be gathered primarily on them, as other groups currently receive school wide supports in AVID or through Academy.
 - iii. Goal 3 – Coaches will be the primary source of data.
- b. ND motioned to Vote to approve SPSA.
- c. 2nd by MP
 - i. Voted – all in favor of approving SPSA, no abstentions.

VII. Adjournment

- 1. EH motioned vote to adjourn meeting.
- 2. Seconded by TB. Voted all in favor with no abstentions.

The meeting was adjourned at 6:07 pm.

Respectfully submitted,

Erik Hendricks
Secretary & Chair, SSC (*Council/Committee*)